

DATE: MAY 26, 2013

INS130048

PAGE: 1

INSURANCE FRAUD INVESTIGATOR, SUPERVISOR
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF REVENUE
INSURANCE COMMISSION
OFFICE OF INSPECTOR GENERAL - IC
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: *****INTERNAL POSTING ONLY*****
UNDER LIMITED SUPERVISION PERFORMS ADVANCED LEVEL
FRAUD INVESTIGATIVE WORK. SELECTEE WILL
SUPERVISE OTHER INSURANCE COMMISSION INVESTIGATORS
IN CONDUCTING INSURANCE FRAUD INVESTIGATIONS;
ASSIGN AND REVIEW WORK; PROVIDE DIRECTION AND
GUIDANCE AS WELL AS TRAINING TO OTHER
INVESTIGATORS; AND CONDUCT EVALUATIONS OF
SUBORDINATES. WILL CONDUCT COMPLEX INSURANCE
FRAUD INVESTIGATIONS AND PRESENT THE CASES TO THE
APPROPRIATE PROSECUTION AUTHORITY. PERFORMS OTHER
RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE FROM AN ACCREDITED
FOUR-YEAR COLLEGE OR UNIVERSITY.
SUBSTITUTION: EXPERIENCE AS DESCRIBED BELOW MAY
BE SUBSTITUTED FOR THE REQUIRED TRAINING ON A
YEAR-TO-YEAR BASIS.
EXPERIENCE: FIVE YEARS OF FULL-TIME OR EQUIVALENT
PART-TIME PAID EXPERIENCE IN CRIMINAL
INVESTIGATIVE WORK INVOLVING PREPARING CASES FOR
CRIMINAL PROSECUTION.
SPECIAL REQUIREMENTS: POSSESSION OF VALID WEST
VIRGINIA DRIVER'S LICENSE AND THE AVAILABILITY OF
AN AUTOMOBILE MAY BE REQUIRED. QUALIFICATION TO
POSSESS AND USE FIREARMS MAY BE REQUIRED.
NOTE: PREFERENCE MAY BE SHOWN TO APPLICANTS WHO
HAVE SUCCESSFULLY COMPLETED THE WEST VIRGINIA
STATE POLICE ACADEMY BASIC OFFICER OR CADET
PROGRAM OR AN APPROVED LAW ENFORCEMENT OR
INVESTIGATIVE PROGRAM.

SALARY: PAY GRADE 016 \$33,036.00 - \$61,128.00

DEADLINE: JUNE 07, 2013

DATE: MAY 26, 2013
INS130048
PAGE: 2

TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:
PEGGY CARDEN
PO BOX 50540
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER INS130048 ON APPLICATION